

## Product Safety and Quality Manual

### Scope of Management System

The scope of the management system is defined as the following for our Newmarket site:

**“Flexographic/digital printing with outsourced silk screen and litho laminate printing), die cutting, folding/gluing and stitching of corrugated board to produce cases, lids, trays, pallet boxes, dividers and POS display units for secondary contact.”**

The scope of the management system is defined as the following for our Baillieston site:

**“The die cutting, gluing, slotting and flexographic printing of corrugated fibreboard and solid fibreboard as printed and plain cases, divisions and POS displays for secondary contact”**

The Newmarket site currently holds certifications to ISO9001:2015, ISO14001:2015 and BRCGS for Packaging Materials Issue 6.

The Newmarket site also operates as Nut Safe. In keeping with the requirements of some of our customers we have implemented controls to assure our customers that we endeavour to be as free as possible from Nut allergens. Although, through allergen testing levels of nut protein can be detected to very small amount, they are not however finite tests. It would be impossible for us to test every product manufactured. We are confident that the controls we have in place enable our customers to use our products to package their products to be eaten safely by Nut allergy sufferers.

The Baillieston site currently holds the ISO9001:2015 accreditation and BRCGS for Packaging Materials Issue 6.

There are plans to extend our ISO14001 certification to the Baillieston site in the coming years.

In 2020 the sites were assessed against 2015 versions of the ISO standards, and BRCGS for Packaging Materials Issue 6. We have made the decision to keep with announced BRCGS audits.

We have always run on a professional and quality conscious basis, we have designed our system as a means of enhancing this. Certification to ISO 9001:2015 and ISO 14001:2015 is viewed by us as confirmation of our belief that we offer the excellent customer service and technical skills demanded in today's marketplace while maintaining environmental integrity.

Our FSC certification allows us to offer sustainably sourced material to our clients.

We believe that registration to BRCGS at Newmarket and Baillieston adds the final link in our certification chain and provides the additional controls of a formal management system to sound GMP and hygiene principles.

We do not exclude any of the requirements of either ISO9001 or ISO14001 from a management system on the basis of lack of applicability but our approach to clause 7.1.5 requires clarification. We use tape measures for general measurement, and these are checked for damage and clarity during the audit process and Dial or digital callipers for thickness checking of board. These are marked for indication only and do not require calibration due to the accuracy requirements.